

# Aylesford Parish Council

## Policy & Resources Committee

### Minutes of the Meeting held on Tuesday 3<sup>rd</sup> March 2026 in the Aylesford Parish Council Offices, Aylesford

**Present:** Councillor Mrs Gadd (Chair) and Councillors, Miss Anderson, Mrs Birkbeck, Chapman, Mrs Eves, Gledhill, Netzel, Rillie, Sharp, Smith, Sullivan and Mrs Waters.

Melanie Randall (Clerk of the Council)

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#### 1. Apologies for Absence

Apologies for Absence from Councillors Balcombe, Fuller and Ms Oyewusi were received, and the reasons for absence agreed.

#### 2. Declarations of Interest

There were no declarations of interest additional to those contained in the Register of Members Interests.

#### 3. Minutes of the last meeting held on 3 March 2026

It was **Agreed** that the Minutes from the meeting held on 3 March 2026 be approved as a correct record and be signed.

#### 4. Any Matters Arising from the last Minutes

There were no matters arising.

#### 5. Accounts for Payment

The Council considered the Payment Schedule attached to the Agenda and Councillor Shelley proposed and Councillor Miss Anderson seconded and it was **Resolved** that 53 payments totalling £32,633.86 be made.

#### 6. Finance Advisory Sub Committee

It was **Agreed** to note the minutes of the meeting held on 6 January 2026 and recommend to Council that item 9 be approved.

## **7. KALC and TMBC Parish Partnership Panel Meetings**

**7.1** It was **Agreed** to note the Minutes from the KALC meeting held on 15<sup>th</sup> January 2026.

**7.2** It was **Agreed** to note the Notes from the Parish Partnership Panel Meeting held on 5<sup>th</sup> February 2026.

## **8. Council Vacancies**

The current vacancies where the Parish Council can co-opt are  
Aylesford South – 2

**Noted**

## **9. Staffing Committee Minutes**

It was **Agreed** to note the Staffing Minutes of the meeting held on 10<sup>th</sup> February 2026.

**Noted**

## **10. Local Government Reorganisation**

It was **Resolved** that the Clerk will produce a letter on behalf of the Council expressing their views regarding its support for Option 3a.

## **11. Any Other Correspondence**

### **Health and Safety Update**

Councillor Sharp provided a brief update on the Health and Safety actions currently being progressed in conjunction with the Clerk. He advised that the outstanding actions will be completed in due course. Work is underway to develop a set of standard templates, and implementation will follow once these have been finalised.

### **NPPF Meeting at East Peckham**

The Vice Chair enquired if she had received any further correspondence from the Chair of East Peckham after the meeting held in East Peckham that focussed on making a joint effort to address common issues in the National Planning Policy Framework (NPPF) affecting residents and Parish Councils nationwide.

The Clerk confirmed that no further correspondence had been received.

## **12. Duration of Meeting**

7:42pm to 8:00pm